

Mentor-Mentee Programme

1. Introduction:

Mentor-Mentee Programme is an essential element towards a successful career and bright future of the students. It eliminates the gaps between the teachers and the students. Mentoring supports the students emotionally and provides an instrumental support, guidance, motivation and for effective pursuance of education. Every mentor plays a positive role in nurturing the student towards successful life in future through personal and focused guidance. It also envisages for building up the strengths of the students during their stay in the institution through effective interpersonal relationships among the students and so also the Mentor and Mentee.

Mentoring mentee programme at NSSR'S Arts and Commerce College, Parli Vaijnath is a structured programme in which each faculty is assigned with the task of mentoring students of each class. The Mentoring is of 24X7 duration. It is conducted both Physical (Offline) and Virtual (Online) to deal with the issues related to Mentees. The Mentors are available both in Physical as well as Virtual Platforms.

Mentor provides guidance regarding the Academic, Co-Curricular and Extra-Curricular achievements to mentee. The Quantity of Mentees allocated for Mentoring by each Mentor is to be decided by the IQAC of the College every year.

2. What is Mentoring?

Mentoring is defined as a “mutually beneficial relationship which involves a more experience (Teacher) helping a less experienced person (Students) to identify and achieve their goals”. A mentor provides support, a sounding board, knowledge, encouragement, guidance, and constructive feedback to the mentee by developing a genuine interest in the growth of their abilities and talents. A mentee actively seeks support and guidance in their career development from an experienced mentor (Teacher). A mentee always has ultimate responsibility for their career development.

3. Aims and Objectives of Mentor-Mentee Programme:

1. To be able to guide and counsel 24X7 both Physical (Offline) and Virtual (Online) platforms to deal with the issues related to Mentees.
2. To bridge the gap between the mentor and the mentee.

3. To ensure the quality and performance of the students in academics.
4. To deal with the related issues for the holistic development of the students.
5. To inspire and motivate for higher studies and competitive examinations.
6. To discuss stress related issues.
7. To regulate the academic involvement and assess the outcome.
8. To develop effective personality among the mentees.

4. Programme Details:

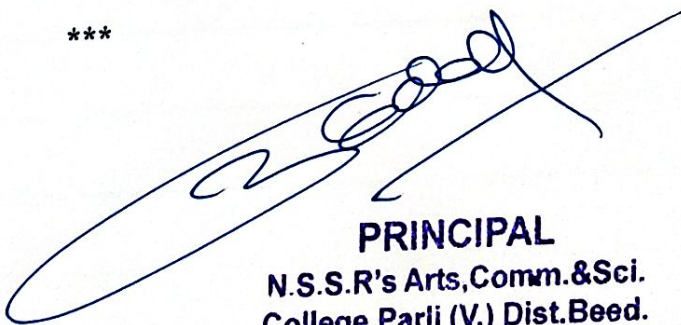
1. Mentees shall be assigned to the mentors right from the admission to the programme.
2. The Quantity of Mentees allocated for Mentoring by a faculty is to be decided by the IQAC of the College every year.
3. The mentees preferably be attached to the same mentor for the entire duration of the programme.
4. The mentor shall meet the mentees regularly and record the outcome of the meeting in the hard copy. The details about each mentee will be recorded and periodically updated.
5. The mentor shall identify the students performing exceptionally well in curricular or co-curricular or Extra-Curricular activities and report to the head of the institution/department for providing further motivation to advanced /gifted learners.
6. The mentor shall also identify the students whose performance/attendance is below par. The mentor shall interact with the student and try to find out the cause of the problem or an indifferent behavior. If required the mentor will involve the parents, head of the department for reforming the student.
 - I. Attendance: The mentor shall observe and monitor the attendance of the mentee. He/she shall advise and take necessary follow up action with regard to students who do not meet the attendance norms of the college.
 - II. Academic Matters: The mentor shall also keep a track of the academic performance of mentees including continuous assessment, term and examination and help the mentee through counselling or by arranging remedial teaching, if necessary.
 - III. Behavioural and discipline matters.
 - IV. Health and physical well-being.
 - V. Achievements, talents and co-curricular activities.
 - VI. Stress related issues.

5. Duties/Responsibilities of Mentor:

1. To guide and counsel 24X7 both Physical (Offline) and Virtual (Online) platforms to deal with the issues related to Mentees.
2. Introduce and discuss the concept of mentor- mentee system with the assigned mentees.
3. Call a meeting of all mentees and record their necessary details in the designated form, note any specific requirement of a students and discuss with them the complete schedule of future meetings
4. Keep a track of the attendance, academic performance and behavioural aspects of the students by interacting with exam department and the hostel authorities etc.
5. Support students academically and emotionally.
6. Contact parents to inform the progress of their ward, whenever required and visit the houses of mentees at least twice in the year.
7. Maintain a record of the progress made by the identified underperforming students and take remedial actions wherever required.
8. To guide students and also to arrange for remedial teaching if required.

6. Duties/Responsibilities of Mentee:

1. Attend meeting regularly
2. Fill personal information in the form at the time of joining the mentor- mentee system.
3. Provide details of attendance, continuous assessment, term end examination, co-curricular, extra- curricular activities to the mentor whenever asked for.
4. Repose confidence in the mentor and seek his/her advice whenever required.



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N.S.S.R's Arts, Comm. & Sci.
College, Parli (V.) Dist. Beed.

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MENTOR-MENTEE ALLOTMENT- Academic Year- _____

Class: _____ Year: _____ Mentor Name: Prof. Dr. _____

Sr. No.	Student ID	Name of Mentee
1.		
2.		
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20.		

Principal

NSSR'S
Arts and Commerce College, Parli Vaijnath Dist. Beed
Mentee Interest Survey and Suggestions

(To be completed by Mentee and Mentor)

Name of the Mentee: _____

1. What are your favorite subjects in college /school?

2. What is one goal you have set for the future?

3. List any other areas of special interest:

4. What extracurricular activities are you interested / involved?

5. Why do you choose this course?

6. What is your strength & weakness?

7. How you rate your communication in English?

Action Points to be taken / Suggested by Mentor:

Mentor Signature

Mentee Signature

Principal

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2.3.3 – Mentor- Mentee ratio 2023-2024

Total Students / Mentee	Number of Mentor	Mentor mentee ratio
583	21	1:28


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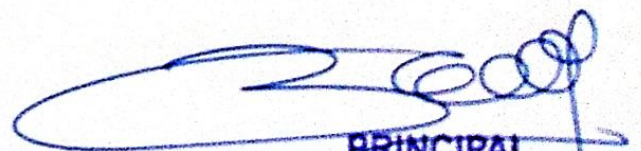
S.S.R's Arts & Commerce college parli.v
 mentor-mentee Distribution List
 2023-2024

Sr No	Name of mentor	class & roll Number	total student mentees
1)	Dr. Phad Prakash Kundlikrao	B.A.F.Y	28
2)	Dr. Pardeshi Archana Dinesh	B.A.F.Y	28
3)	Dr. Dadge mahesh Shamrao	B.A.F.Y	28
4)	Dr. Aghay madhukar pandharinath	B.A.F.Y	28
5)	Dr. chavan manik Haribhau	B.A.F.Y	28
6)	Dr. Phatale Vandana Sanjay.	B.A.F.Y & B.A.S.Y	28
7)	Dr. chandve Anurath malhari	B.A.S.Y	28
8)	Dr. Dhairude Rajabhau Bhausahel	B.A.S.Y	28

	Name of mentor	class & Roll Number	total mentee student.
9)	DR. Chumbe Lalasaheb Balnathya	B.A.T.Y	28
10)	DR. Wankhede Umakant Dnyanoba	B.A.T.Y	28
11)	smt. AAFIYA UZMA Nazemuddin	B.com.F.Y	28
12)	MR. SONWANE RAHUL BAPURAO	B.com.F.Y	28
13)	MR. MANDLIK BHIMRAO M.	B.com.F.Y & B.com.S.Y	28
14)	DR. CHAUDHARI Prakash Hirachand	B.com.S.Y & B.com.T.Y	28
15)	DR. MULEY UDHAV MADHAV	B.com.T.Y	28
16)	DR. PURI DEVANAND SADANAND	B.com.T.Y	28
17)	DR. SAYED IMADUDDIN S.D. AKHATAR.	B.CA.F.Y	28

No	Name of mentor	class & Roll Number	total mentees.
18 /	Dr. machale Ravindra udhavrao	B.C.A.F.Y	28
19 /	Dr. mohite Baban murlidhar	B.C.A.F.Y & B.C.A.S.Y	26
20 /	Shri Khetari Hanuman Rambhau	M.A.F.Y & M.COM.F.Y	28
21 /	Dr. sable Parshant Arjunrao	M.COM.F.Y & M.COM.S.Y	25

total :- 583



PRINCIPAL

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