

## ***TWO BEST PRACTICES OF THE COLLEGE***

### ***Best Practice I***

#### **1. Title of the Practice: Interdisciplinary Knowledge Programmes**

**A) Goal:** *To acquaint the students to the knowledge of all disciplines and make them versatile.*

**B) Objectives of the Practice:**

*a) To find out suitable certificate courses for UG students.*

*b) To provide certificate courses to deserving students at UG level simultaneously with university curriculum.*

*c) To avail job opportunities to deserving students with special vocational skills.*

**C) The Context:**

*The world has shrunk to the size of a village. It is necessary for students to be knowledgeable in all fields. In this day and age, knowledge of one field is grossly inadequate. Every year, the institution offers a variety of interdisciplinary certificate courses and programmes. The students of all the disciplines available in the college are allowed to participate in such programmes and courses. For example, in the certificate courses run by the department of Music, Home Science, etc. the students from any discipline*

*are allowed to participate. In any programmes conducted by any department of the college, the students of any discipline can participate.*

**D) *The Practice :***

*Students with special interest in vocational learning are identified at the first year of degree course. They are provided with a special course to meet their area of interest.*

**E) *Evidence of success :***

*The interdisciplinary certificate courses have been conducted by the institution. It is observed that the interest and the knowledge of the students regarding other fields are increased. Out of fifty admitted students in every certificate course few students are working in private sector.*

**F) *Problems Encountered and Resources Required :***

*UG students simultaneously with their university curriculum were not ready for certificate courses initially. Geographically there is no industrial development and scope for placement in this area.*

**Certificate Course in Sugam Sangeet for Any Faculty Students**



## Certificate Course in Dress Designing



## Certificate Course in Food Processing



## **Best Practice II**

**A) Title of the practice:** **Hi Tech Office Facilities**

**B) Goal:** *To provide quick availability of records.*

**C) Objectives of the Practice:**

- 1. Creating instant availability of records for students and faculties.*
- 2. Using technology for admission process, scholarship and examination etc. for students.*

**D) The context:**

*The Office is the soul of any institution. The maintenance of the record is an important aspect, which is an effective mean of quick communication. In today's fast changing world the quick availability of the record plays important role for the students and for the administrative work. This purpose is served by the use of latest technological inventions.*

**E) The Practice:**

*The Office is fully computerized with 5 software. It has the facilities like generators, inverters, three phase power connections, 2 meters so that electricity is all time available. It has internet, intercom facility and CCTV covered for surveillance. Office has ABCD document system, separate sections with separate cabins. Online admission process is followed by our official staff. There is online generation of hall tickets to the students. The results of exams can be seen by the students online. Anyone can access the college website at any time and can go through the required information*

anywhere. College library has *Libman Software* and *OPAC (Online Public Access Catalogue)*. Our institute has *Management Information System*. All the records are quickly available due the use of various software and latest technological inventions.

**F) Evidence of Success:**

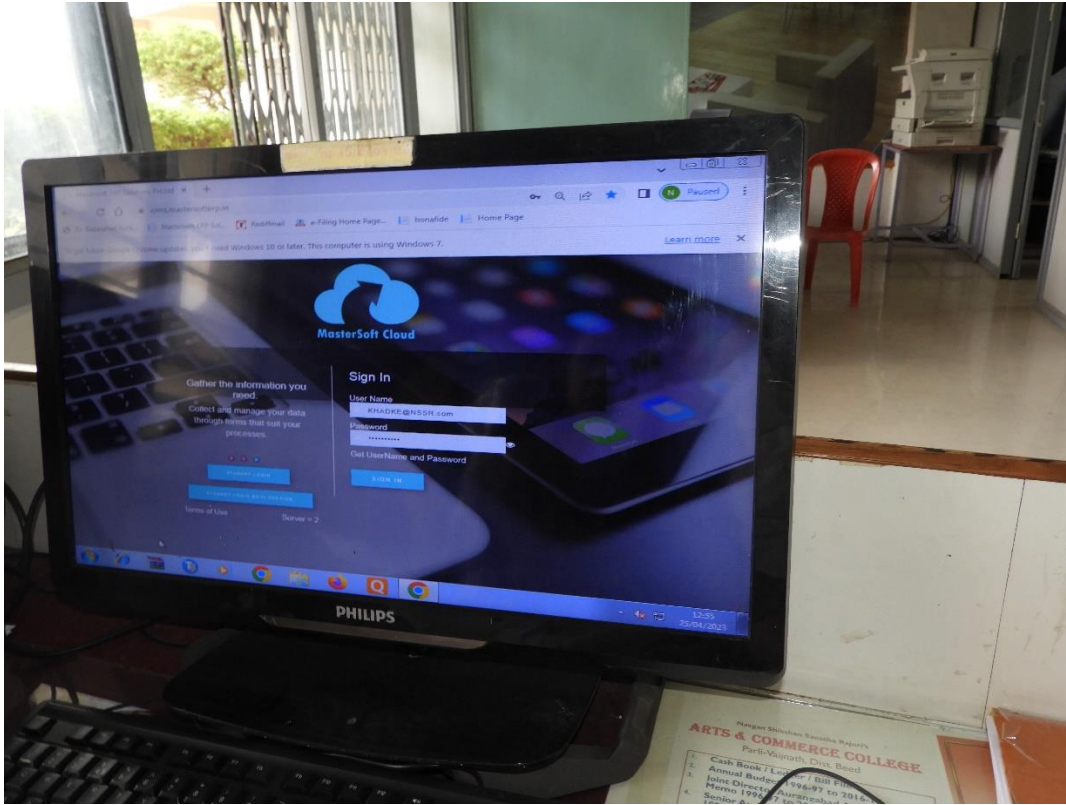
- a) Available automated records.
- b) Various useful and updated softwares are available in the office.
- c) Institutional website.
- d) Institutional face book.
- e) Wi-Fi connections.
- f) Computers etc.

**G) Problems encountered and Resources Required:**

Initially it took some time to understand the operation of new technology and the use of software.

**H) Resources Required:**

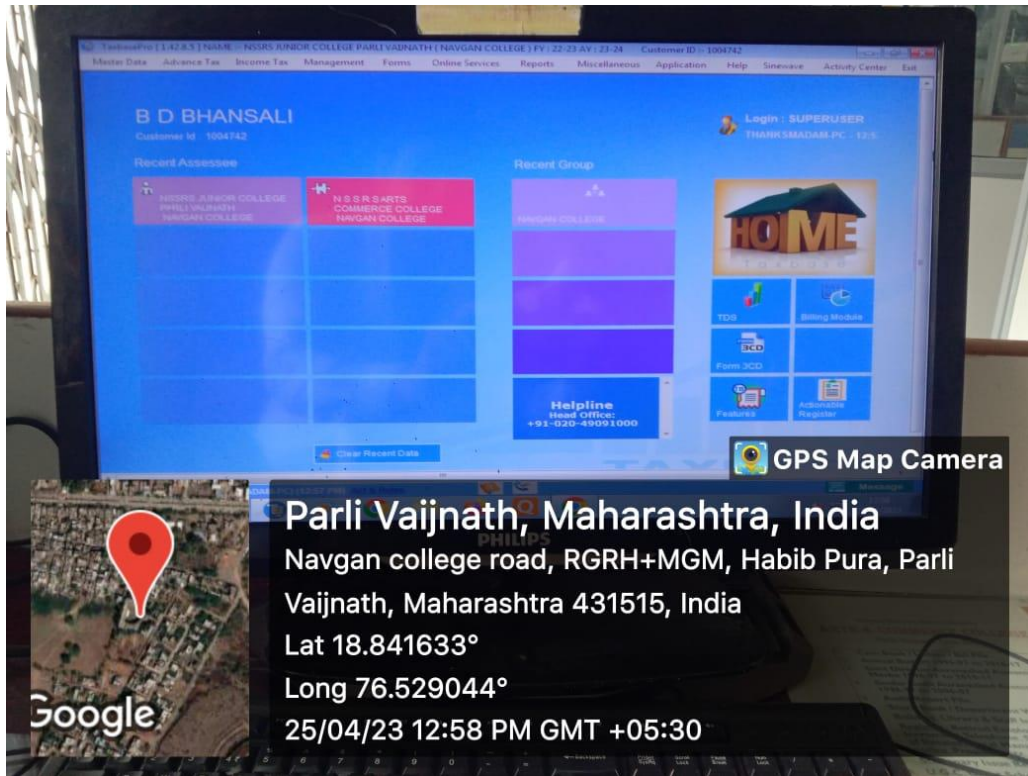
- a) Providing high technology based office facilities to the students requires various updated software.
- b) Providing high technology based office facilities to the students requires many computers.
- c) Providing high technology based office facilities to the students requires high speed Internet facility.
- d) Up-to-date Generators, inverter, etc. are needed to provide high technology based office facilities to the students.



Date	Description	Action
23/04/2023-19:00:34-157:33:54.6	SALARY PROCESS-INSERT	
23/04/2023-19:00:34-157:33:54.6	SALARY PROCESS-UPDATE	
23/04/2023-18:58:59-157:33:54.6	MONTHLY CHANGES IN MASTER FILE UPDATE	
23/04/2023-18:58:03-157:33:54.6	LOCK/UNLOCK SALARY-UPDATE	
17/04/2023-16:07:40-106:213:83:173	EMPLOYEE INFORMATION UPDATE	
15/04/2023-11:58:15-106:213:86:188	SALARY PROCESS-INSERT	

**GPS Map Camera**

**Parli Vajinath, Maharashtra, India**  
Navgan college road, RGRH+MGM, Habib Pura, Parli Vajinath, Maharashtra 431515, India  
Lat 18.841571°  
Long 76.528976°  
25/04/23 12:58 PM GMT +05:30







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