



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	N.S.S.R'S ARTS COMMERCE COLLEGE, PARLI VAIJNATH
Name of the head of the Institution	DR LALASAHEB BALNATHRAO GHUMRE
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09422042733
Mobile no.	9823567335
Registered Email	navgan2022@gmail.com
Alternate Email	navganparli@rediffmail.com
Address	BASWESHWAR COLONY, BEHIND OLD POWER HOUSE
City/Town	PARLI VAIJNATH
State/UT	Maharashtra
Pincode	431515

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	state
Name of the IQAC co-ordinator/Director	DR SUDARSHAN AWASTHI
Phone no/Alternate Phone no.	09960127866
Mobile no.	7972334877
Registered Email	navgan2022@gmail.com
Alternate Email	navganparli@rediffmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://navgancollegeparli.com/files/AQAR%20Report%202018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://navgancollegeparli.com/files/Academic%20Calendar%202019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A	3.02	2016	26-Mar-2016	21-Feb-2022

6. Date of Establishment of IQAC	20-Apr-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Organised one day	27-Sep-2019	100

interdisciplinary National Seminar on the Role of Media in Electioneering in India	01	
Organised 39 th Marathwada History Conference	06-Dec-2019 02	300
Blood Checking Camp	30-Jan-2020 34	300
Ground Water Management of Rural Area Training Camp	01-Aug-2019 02	50
Digital Traning Workshop for women	18-Dec-2019 01	100
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. The IQAC conducted 5 certificate courses. 2. Organized Parent Alumni Meet. 3. Submitted two proposals for B. Voc. Degree courses a) Rural Health and sanitation and b) Auditing and Accounting. 4. Organized one day interdisciplinary National Seminar on the Role of Media in Electioneering in India (27092019). 5. Organized

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To submit B.Voc degree proposals to UGC	B.Voc degree proposals were submitted for further process.
To participate in NIRF and AISHE	The institute participated NIRF and AISHE.
To organise seminars and conferences by various departments	Successfully organised one day interdisciplinary National Seminar on the Role of Media in Electioneering in India (27092019) and 39 th Marathwada History Conference (67 December, 2019).
To conduct various certificate courses.	Certificate courses were successfully conducted in various subjects.
To organise Soil Testing Camp.	Soil Testing Camp was successfully organised at Mauje Nagpimpri. 6. To organise parent Alumni Meet.
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2021

Date of Submission

30-Jan-2021

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

Management information system Our Institute NSSRs Arts and Commerce college, Parli Vaijnath makes use of management information system for the smooth functioning of the institute. The various modules used are as follow : Module 1 Planning and Development : For the planning and the development of

the institute, the institute implements e governance. Internal Quality Assurance Cell (IQAC) , UGC Committee and the Administrative Section regularly check the web sites of the parent University, Director of Higher Education and UGC for being in touch with the current development and the various developmental schemes. Our Institute submits Online Proposals for organizing Seminars, Conferences, Workshops, etc.. All the departments of the institute are notified through social media regarding Minor and Major Research Projects. Online applications are submitted by the institute for approval and financial assistance. The institute regularly submits the data to the All India Survey on Higher Education (AISHE). Every year, the college submits online information to the department of Higher and Technical Education, Government of Maharashtra and the parent University. It is done through Management Information System (MIS) . Annually the institute participates National Institutional Ranking Framework. Module II Administration : The institute makes use of of egovernance for the administration. The communication with the parent University and head office of the institute is made by email. For the administration the institute uses management information system. Important policy decisions and notices are circulated to the staff via email and WhatsApp. The institute has many computers with internet and broadband connection. The institute has very well equipped computer laboratory. Biometric attendance system has been installed by the institute for the teaching and nonteaching staff. Module III Finance and Accounts :The administrative office and accounts section is fully automated. Online mode is used by the institution to perform all the works related with Finance and accounts. Institution uses College Management System software for financial operations. Operations regarding the scholarship and fees of the students are done in CMS. All financial operations like salary of the teaching and nonteaching staff is done through online transaction method. Software of Mastersoft company is used by the

institute. Payroll System is also used by the Institute. Module IV Student Admission and Support : The students admission are done online. The whole data of the student is filled online on the university portal. The online list of the students is prepared. The scholarship forms, EBC forms and various other forms of the students are filled online. The institute makes use of MKCL/ CMS software for the Admission Process .Libman and Online Public Access Catalogue are used for library Automation. Module V Examination : The examination process of the parent University is followed by the institute. The online question papers are downloaded by the exam department of the institute. Online examination attendance of the students is taken and that is sent to the university through online mode only. The online communication regarding examination related queries is made by the institute on Phone number email id

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Being an affiliated college, the institution follows the curriculum designed by the parent University (Dr Babasaheb Ambedkar Marathwada University, Aurangabad). The revision and up gradation of the syllabus is done at the university level. The institution has adopted the following mechanism for well planned curriculum delivery and documentation. For effective curriculum delivery semester wise annual teaching plan is prepared in the beginning of the academic year by all the faculty of all the departments of the institution. General time table for all the departments are prepared by the time table committee and all departments collectively decide the time schedule. Every Department prepares individual timetable i.e. faculty member wise, subject wise and the course content is communicated to the students through notice board, college website. Teachers keep the record of their teaching in their Daily Teaching Diary which investigated /monitored by HOD's and Principal time to time. Overall Student's progress is monitored through oral and written tests. Apart from University examinations continuous internal evaluation of the students is done. Through C.I.E. department wise slow learners and advanced learners are identified. These slow learners and advanced learners are guided properly by the departmental faculties. The record of the slow learners and advanced learner is kept department wise. Apart from traditional teaching methods video lectures, OHP, PowerPoint presentations, projects etc. are being conducted for the students. Thus the faculty also makes use of ICT enabled teaching and learning process for effective curriculum delivery. The students are encouraged to participate in all programs and activities conducted by various departments of the institute so as to make to make them acquire the

general knowledge of all the disciplines. Computers are made available for the students with Wi-Fi facility for their studies. The students of the of the institute are also encouraged to participate in National Service Scheme and other social activities so as to inculcate in them an aptitude for social work. The annual report of NSS department is prepared by NSS program officer.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Dress Designing	Nil	01/08/2019	32	Professional Development	Dress Designing skill
Sugam Sangeet course for all faculty students	Nil	02/09/2019	34	Professional Development	Singing skill development
Sugam Sangeet Course for women	Nil	02/10/2019	32	Professional Development	Singing Skill development
Food processing	Nil	01/11/2019	32	Professional Development	Cooking Skill
Communicative English	Nil	01/12/2020	23	Professional Development	Conversation skill in English

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCA	COMPUTERS AND MANAGEMENT	01/06/2019
BCom	COMMERCE	14/06/2019
MA	HINDI	14/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	129	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Tally and Accounts	01/08/2019	30
Constitution Awareness	01/08/2019	30
Social Institutions and Social Development	01/08/2019	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computers and Management	20
BCom	Commerce and Management	30
BA	Geographical Survey	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institute has a formal mechanism to obtain feedback from various stakeholders of the institute. Feedback is obtained from various stakeholders i.e. students, teachers, employers, alumni etc. for the overall development of the institute. Special questionnaires for all the stakeholders of the institute are prepared for getting the feedback. Responses to the feedback are sought on five point scale. It includes teaching learning process, all the facilities like library, sports, cultural activities, music department, Reading room etc. For the analysis of the feedback, the Feedback Committee has been formed by the Institute. Feedback committee identifies the areas from the responses received through various feedbacks to improve the performance of the institute. The committee analyses the feedbacks received from all the stakeholders and informs the principal of the institute regarding the fulfillment of all the requirements and needs of all the stakeholders of the institute. The principal of the institute renders necessary suggestions to the staff and takes appropriate action for the responses received through the feedback. The head of the Institute and the feedback committee after discussion form a strategy and try to fulfill all the demands or requirements received through feedback. It is seen that the requirements are fulfilled immediately. Thus it is seen that the suggestions received through feedback bring the development of the institute.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	COMMERCE	120	70	70
MA	HINDI	120	34	34
BCA	COMPUTER AND MANAGEMENT	180	60	60
BCom	COMMERCE	360	242	242
BA	ARTS	1080	506	500
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	802	104	22	4	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
38	38	3	3	3	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. The students mentoring system has been made available in the institution. The faculty of the college has been shouldered on the responsibility of mentoring the students of the college. The faculty looks into all the problems of the students relating to teaching learning process. The faculty also tries to solve or guide the students regarding the personal problems of the students. Other problems related with syllabus, exams, etc. are solved. The faculty tries not only to solve the problems of the students but also try to boost up the morale of the students. The attendance and the progress of the students in the examination are informed to the parents. The necessary guidance to the mentees are provided by the mentors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
876	27	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	25	8	0	18

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	DR PRKASH PHAD	Associate Professor	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
2020	DR UDDHAV MULE	Assistant Professor	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
2020	DR DHAIGUDE R B	Assistant Professor	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
2020	DR WANKHEDE U D	Assistant Professor	MAHARASHTRA DEEPSTAMBH PURUSKAR
2020	DR ACHARYA R D	Assistant Professor	RASHTRIYA GAURAV PURUSKAR
2019	DADGE M S	Associate Professor	MAHARASHTRA DEEPSTAMBH PURUSKAR
2020	DR AGHAV M P	Assistant Professor	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
2019	SONWANE R B	Associate Professor	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
2020	SHAIKH M. I.	Assistant Professor	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
2020	DR GHUMRE L B	Vice Principal	MAHARASHTRA LOKMANYA PRERNA PURUSKAR
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	HINDI	IV	19/10/2020	23/10/2020
MCom	COMMERCE	IV	14/10/2020	19/10/2020
BA	ARTS	VI	10/10/2020	15/11/2020
BCom	COMMERCE	VI	10/10/2020	15/11/2020
BCA	COMPUTERS AND MANAGEMENT	VI	10/10/2020	15/11/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Apart from the university examinations, the college has set up a system for the continuous internal evaluation at the institutional level. The main intention behind the institutional level continuous evaluation is to check the progress of the students regarding the curriculum aspects. The students evaluation is done by methods like tests, tutorials, project works and seminars. This system is established department wise. The respective departments conduct the internal evaluation. After the evaluation, necessary suggestions are provided to the students for their progress in the respective areas of the curriculum. Even in the feedback, the questions are asked to all the stakeholders regarding the internal evaluation. The necessary suggestions are worked on.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Internal Quality Assurance Cell of the college prepares academic calendar academic every year by discussing with the principal and the staff.. The academic calendar is prepared by the IQAC by taking into consideration all the programmes of the parent University. Semester wise exams are conducted by the college as per the schedule of the parent University. The schedule of the parent University is followed thoroughly. The syllabus is covered before the dates of the examination. The calendar also includes the programmes which the institution undertakes every year. In this way, the academic calendar is prepared and adhered for conduct of Examination and other related matters.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://navgancollegeparli.com/files/Programs%20outcom.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MCom	MCom	COMMERCE	31	24	77.41
MA	MA	HINDI	15	13	86.66
BCA	BCA	COMPUTER & MANAGEMENT	13	11	84.61
BCOM	BCom	COMMERCE	44	38	86.36
BA	BA	ARTS	125	108	86.4

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://navgancollegeparli.com/files/STUDENT%20SURVEY.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding	Total grant	Amount received
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		agency	sanctioned	during the year
Nil	0	Nil	Nil	Nil
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	nil	nil	nil	nil	Nil

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	10	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
COMMERCE	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	POLITICAL SCIENCE	1	Nil
International	HOME SCIENCE	1	Nil
International	HINDI	1	Nil
International	GEOGRAPHY	1	Nil
International	PHYSICAL EDUCATION	1	Nil
International	COMMERCE	1	Nil
International	URDU	3	Nil

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
MARATHI	2

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	nil	nil	Nil	Nil	Nil	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	Nil	Nil	Nil
Nil	Nil	Nil	2019	Nil	Nil	Nil

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	20	0	0
Presented papers	2	6	2	0
Resource persons	0	0	0	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lecturer Series on the awareness of Aids, Beti bachai beti padhao, Jalhi jivan, Cultural Activities	Dr. BAM University, Aurangabad. Gram Panchayat Mauje Nagpimpri	2	200
Tree plantation Conservation	Dr. BAM University, Aurangabad. Gram Panchayat Mauje Nagpimpri	2	140
Cleanliness Drive	Dr. BAM University, Aurangabad. Gram	2	150

Panchayat Mauje
Nagpimpri

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swacha Bharat	NSS NAVGAN COLLEGE PARLI	Cleaning of College Premises	2	150
Aids Awareness	NSS NAVGAN COLLEGE PARLI	Aids Awareness	2	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Art of Living	03/07/2019	Yoga Meditation	100
Gram Panchayat Naag Pimpri	01/05/2019	Camp	150
Shri Pandit Guru Pardikar	01/04/2020	National Conference	50

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBMAN	Fully	1.0	2012
Master Soft Library Management System	Fully	2.2.6	2007

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11927	1320517	56	14971	11983	1335488
Reference Books	5706	2218468	36	10379	5742	2228847
e-Books	3135000	5900	17900	5900	3152900	11800
Journals	22	5000	Nill	Nill	22	5000
e-Journals	5900	6100	Nill	Nill	5900	6100
Weeding (hard & soft)	510	1397	0	Nill	510	1397

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	50	2	3	0	0	6	12	100	0
Added	0	0	0	0	0	0	0	0	0
Total	50	2	3	0	0	6	12	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
25000	22465	100000	79349

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory library Sports Complex computers classrooms excreta. The institute has formed certain procedures and policies for maintaining and utilizing physical, academic and support facilities. These are : The Maintenance Committee has been formed by the institute under the chairmanship of the Principal which oversees the maintenance of buildings, classrooms, Laboratories ,computers library, Sports facilities, etc.. Maintenance Committee has been formed by the institute which takes care of the maintenance of building, classrooms laboratories, college premises, etc.. Infrastructural maintenance like the cleaning of the classrooms, laboratories, all departments, the corridor, college campus, etc done regularly by the support staff assigned to the respective part of the institute. Full-time gardener has been appointed for the maintenance of the greenery of the

institute. Laboratory-The college has laboratory facilities for the Department of Commerce, Home Science, BCA, Geography, Music, etc.. The students make use of laboratories for practical purposes. The regular maintenance of these Laboratories is the responsibility of the head of the respective department. Library-Membership for the library is provided to each student and the staff of the college by the librarian after the permission of the Principal of the institute. They have to fill the necessary information on the library card. Immediately their accounts get accessed. The library of the institute is fully automated. The provision of Online Public Access Catalogue (OPAC) is there in the library. The library also has N-LIST and Libman software. The maintenance of the library and the accession record is the responsibility of the librarian. The Institute library has reading room available for the stakeholders. Sports facilities- The institute has sports facilities like sports department, sports ground, running track, volleyball, Kabaddi, kho-kho ground, long jump, high jump ground, space for javelin throw, discus throw etc. These facilities can be used by all stakeholders. Computers- Computer facility is provided to the stakeholders of the institute. There are 50 computers in the institute. The institute has two computer labs one for Bachelor of Computer Applications and the other for Commerce lab. The computer facility is used by the students according to their needs. Free Wi-Fi facility is provided to the stakeholders of the institute. Maintenance of the computers is done with the help of hardware technicians appointed for this purpose. The Institute website is maintained regularly by MIS. Classrooms-The institute has adequate and spacious classrooms with sufficient desks and enough ventilation. For the maximum use of the available classrooms the schedule and the assignment of the classrooms is decided by time table Committee. Time table committee ensures that the classes are conducted in appropriately sized classrooms i.e. according to the capacity of classrooms and the strength of the students of a particular class. For overall planning and development of the institute CDC has been formed. The institute ensures the maintenance of CCTV cameras, water purifiers, air conditioners, generators, etc. for which the electricians and experts in respective fields are hired according to the to the needs.

<http://navgancollegeparli.com/files/procedures%20and%20policies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	GOI, EBC, POST MATRIC GOI	442	1142292
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Meditation	10/09/2019	25	Self
Soft Skill	10/09/2019	25	Self

Development

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	SOFT SKILLS	4	25	1	20
2020	LANGUAGE LAB AND COMMUNICATION SKILLS	4	25	1	1
2020	LIFE SKILLS - YOGA, PHYSICAL FITNESS, HEALTH AND HYGIENE	4	25	1	1
2020	ICT FOR ALL	4	25	1	1

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	11	B.C.A.III	NSSRS ARTS COMMERCE COLLEGE PARLI	JOINED VARIOUS INSTITUTIONS	MCA, MBA, MSC IT, MCM

2019	38	B.COM III	NSSRS ARTS COMMERCE COLLEGE PARLI	NSSRS ARTS COMMERCE COLLEGE PARLI	MCOM
2019	108	B.A.III	NSSRS ARTS COMMERCE COLLEGE PARLI	NSSRS ARTS COMMERCE COLLEGE PARLI	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
RANGOLI SPARDHA	COLLEGE	50
VOLLYBALL COMPETITION	COLLEGE	50
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The student Council is formed according to the rules and regulations of Dr. Babasaheb Ambedkar Marathwada University Aurangabad which is the parent University. The members of the student Council are selected on merit basis. The election process takes place according to the standard norms of the parent university. The procedure for the selection of the Students Council representative is as following - 03 Student Council representatives are selected from B.A. programme, 03 are selected from B.com. programme , 03 are selected from B.C.A. programme, 02 from M.A programme and 02 are selected from M.com. programme, 01 representative is selected from Cultural department, 01 from Sports department, 01 from Females and 01 from National Service Scheme department . The President and the secretary are elected by all representatives. The Student Council members represent most of the college activities. They have been appointed on various academic and administrative bodies of the institute. These consists of Research committee, Feedback committee, Vishakha committee, Cultural committee, Sports committee, Grievances Redressal Cell, etc. The members of Students Council play important role in all the annual programs organised by the institute. Student representatives have also their active participation in the different routine activities of the institute. The Students Council contributes in dealing with different issues related to the students. The common issues and grievances of the students are

raised in the Students Council meeting. The Council brings these issues to the notice of the administration and gets them solved. The Students Council representatives volunteer in the successful organization of conferences, seminars, workshops, gathering and other events organized by the institute. The Students Council representatives have active involvement in different extension activities such as Rallies organized for collection of Relief Fund and the Awareness rallies. They also get involved in Voters Awareness Campaign, Swachha Bharat Abhiyan, Road Safety Abhiyan, Tree Plantation, etc. The Students Council also participates in the different social oriented events such as Pulse Polio Drive, HIV Awareness, AIDS Awareness, health check up camp, etc. The suggestions of the students council are sincerely taken into consideration while planning events and activities of Annual Social gathering, etc. The council helps the administration for solving the problems and grievances in a democratic way. They assist the institute to maintain discipline in the campus by observing the behaviour of the students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Under Registration.

5.4.2 – No. of enrolled Alumni:

11

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

1. In the year 2019-20 Four meetings were organized by Alumni Association. Alumni Association under registration process. 2. The major activity conducted by Alumni Association is the organization of parent and Alumni Meet. 3. The Alumni also guided the newly admitted students of the college. 4. The Alumni representatives also participated in various college programs.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institute makes use of the practice of decentralization and participative management for its smooth and effective functioning. The institute has decentralized activities related to teaching -learning, evaluation and administration. There is a proper distribution of duties and responsibilities among all functionaries at various levels. 1. At the Principal level : At the Principal level, the Principal is assisted by Vice-principal, Office Superintendent and the staff. The Principal takes the decisions related to all the activities to be organized and to be undertaken in the institute in consultation with Vice Principal and Heads of various departments. The Principal monitors the academic and administrative activities of the institute. All the faculties are given representation in various academic committees. They are endowed with freedom for the smooth functioning of the respective committees. Principal of the institution plays a leading role in Governance and administration and other activities of the institute like observing day to day working, administration, governance, etc. 2. At IQAC level : The IQAC of the institute is formed in compliance with the guidelines provided by NAAC. It comprises of teacher representatives , representatives from the society,

industry, alumni representative , etc. The Coordinator of the IQAC has been given a freedom for the effective functioning of IQAC. The Coordinator in consultation with the other members of the IQAC chalk out the plan of action of the institute. The work of IQAC is further decentralized by appointing the Criterion wise Chairman and Criterion wise members of the respective Criterion. In this way, there are seven Chairman/Chairwoman of seven criteria, assisted with some members for every criterion. All are given a freedom for the effective functioning of the respective Criterion. IQAC is empowered to take decisions on quality initiatives of the institute.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our Institution is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The Parent University designs the curriculum. Our teacher staff is actively involved in curriculum designing and the revision of the syllabus. Some of our teachers are working as the Members of Board of Studies.
Teaching and Learning	The annual plan is prepared by all the faculty members. The principal of the college supervise the entire process and pays heed at the teaching and learning process. He also checks whether the syllabus is being covered by the faculty as per the annual teaching plan. It is seen that the students are getting involved in the various processes of teaching and learning
Examination and Evaluation	The examination and evaluation process takes place as per the parent university schedule. Throughout the year the college also conducts continuous internal evaluation of the students. For that the strategy adopted by the institution contains tests, tutorials, projects ,seminars ,etc..After the evaluation the students are guided by the faculty for the further improvement in studies.
Library, ICT and Physical Infrastructure / Instrumentation	The library is automated by the college . It has online public access catalogue. It is ICT enabled. The library contains a number of books regarding syllabus, reference materials ,research oriented journals, competitive examinations, etc. The college has Wi-Fi facility. The college

	<p>has ICT rooms and number of computers. The college has computer lab, language lab, etc. The new things are added regarding library ,ICT, physical infrastructure and instrumentation as per the need of the time. These things are kept updated.</p>
<p>Research and Development</p>	<p>The college has established a special committee called as research committee. The Chairman and the members of this committee keep the record of research papers, seminars ,conferences, workshops attended by all the faculty. The committee also informs the faculty regarding the conferences and other research oriented activities being taken place at other colleges and Universities. The committee inspires the students and the Teachers to participate in research oriented activities.</p>
<p>Human Resource Management</p>	<p>Our college is very conscious and careful about the welfare of the staff and the faculty. The institution has undertaken welfare measures for the well being and improvement of the staff. The staff co-operative society entitled 'Navgan Vinayak Cooperative Society' gives loans to the members of the staff to meet their needs and at the time of emergency. College also motivates the members to build their own houses, to buy vehicles and gives clearance for bank loans. College Management provides various facilities like Maharashtra Darshan, Yog Sadhana camp etc.</p>
<p>Industry Interaction / Collaboration</p>	<p>Our college collaborated with various industries. We have collaborations with Parli Taluka Doctors's association, Parli taluka reporters's association, Art of Living center Parli Vaijnath, etc.</p>
<p>Admission of Students</p>	<p>At the beginning of the academic year the college makes advertisement regarding the streams which are available in the college. It contains necessary information about the programs and courses offered by the college. The prospect regarding the programs of all the the streams are provided to the students at the time of admission with their admission form. The students are guided by the faculty regarding the selection of the programs and streams.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Finance and Accounts</p>	<p>The system of e-governance is used by the institution to perform all the works related with Finance and account. Institution uses College Management System software for financial operations. Operations regarding the scholarship and fees of the students are done in CMS. All financial operations are done digitally. Software of Mastersoft company are used by the college. Payroll System is also used by the Institute .</p>
<p>Student Admission and Support</p>	<p>The students admission are online Admissions. The whole data of the student is filled online. It is filled on the university website. The online list of the students is prepared. The scholarship forms and GRE forms of the students are filled online. The Other scholarship forms of the students are also online forms like EBC ,etc</p>
<p>Planning and Development</p>	<p>For the planning and the development of the institute there is the implementation of e-governance by the institute. The institute has already created the institutional website. The necessary information regarding the institute is updated on this website. The website also contains the information of all the programs undertaken by the college. The online Quality Assurance report of the institute is submitted by the institute annually. The language lab of the institute has many softwares. CMS software is used by the institute for keeping up all the records. The library of the institute has online public access catalogue. The library also makes use of e-journals and the softwares like Libman.</p>
<p>Administration</p>	<p>The institute makes use of e-governance in the administration of the institute. The communication with the parent University and head office of the institute is made by email. For the implementation of the policies of the government regarding the curriculum and extra curricular activities e-governance is used. For the administration the institute uses management information system. The institute has software called college management system.</p>

<p align="center">Student Admission and Support</p>	<p>The students admission are online Admissions. The whole data of the student is filled online. It is filled on the university website. The online list of the students is prepared. The scholarship forms and GRE forms of the students are filled online. The Other scholarship forms of the students are also online forms like EBC ,etc</p>
<p align="center">Examination</p>	<p>The examination process of the parent University is followed by the college. The online question papers are downloaded by the exam department of the institute. Online examination attendance of the students is taken and that is sent to the university online. The online communication regarding examination is made by the institution by Phone email provided by University Exam Department. For any further queries regarding examination email is done to the exam department of the parent university.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nill	Nill	Nill	Nill
2020	Nill	Nill	Nill	Nill

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Annual Refresher in Computer Training	Soft Skills	01/01/2020	08/01/2020	33	11

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
---------------------------	---------------------------------	-----------	---------	----------

development programme				
Refresher Course	2	01/08/2019	31/03/2020	15
Short Term	9	01/08/2019	31/03/2020	7
Faculty Development Programme	2	01/08/2019	31/03/2020	7
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
23	23	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Navgan Credit Society lends loan up to 5,00,000 Rs. and emergency loan up to 20000 Rs. for teaching staff. Various facilities are provided to the teaching staff like Salary Certificate, Medical Leave, Maternity leave, Medical Reimbursement. Institution provides registration fees and T.A. for attending seminars/conferences etc. GPF and DCPS scheme facility provided by Govt. are also implemented in the institution. Institution helps for the promotion of eligible teachers time to time.</p>	<p>Navgan Credit Society lends loan up to 5,00,000 Rs. and emergency loan up to 20000 Rs. for nonteaching staff. Various facilities are provided to the nonteaching staff like Salary Certificate, Medical Leave, Maternity leave, Medical Reimbursement. GPF and DCPS scheme facilities provided by Govt. are also implemented in the institution. Institution helps for promotion of eligible nonteaching staff time to time. Institution provides TA/DA for training course as per need time to time. Festival Allowances are provided to nonteaching staff.</p>	<p>GOI Scholarships, Concession for poor students</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external financial audits are regularly done by our institution.

Internal audit. : The internal audit is done under the headship of the principal of the college. The records of staff salary, various scholarships of the students , expenditure ,etc. are audited. The record of sanction, disbursement ,refund of scholarship is also verified in the audit. The internal audit is verified by the parent Institute and then it is again verified by Chartered accountant Mr. K.N Kotecha. External audit : The external audit of the institute is performed by government of Maharashtra ,Joint director of the division and the parent University. Financial matters related with salary

,scholarship , EBC, etc. are audited by Government of Maharashtra. The parent University audits NSS unit, Lifelong Learning and Extension and research grants received from the parent university. Other funding agencies audit the grants received for workshops, seminars, seminars, conferences,etc..

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
00	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Null	Yes	PRINCIPAL
Administrative	Yes	Chartered Accountant	Yes	PRINCIPAL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual Parents Meet is organized 2. Parents are invited for Annual Sangeet Shekoti (Musical Warmth Program) 3. Shastriya Swardhara Classical Music Program.
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6.5.3 – Development programmes for support staff (at least three)

1. Computer Training Program 2. Yoga Meditation program for Mental Physical Health 3. Sports Games for Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Timely submission of AQAR 2. Conducted various national/state level etc. conferences and seminars 3. Organized Parent Alumni Meet 4. Signed MOUs with various Institutions. 5. Academic Audit 6. Participation in NIRF 7. Participation in RUSA
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Certificate Courses in Sugam	01/08/2019	16/08/2019	01/10/2019	25

	Sangeet for all students,				
2019	Organised Parent Alumni Meet.	16/08/2019	16/08/2019	16/08/2020	25
2020	Submitted two proposals for B. Voc. Degree courses a) Rural Health and sanitation and b) Auditing and Accounting	15/06/2019	04/07/2019	31/07/2020	0
2019	Organized one day interdisciplinary National Seminar on the Role of Media in Electioneering in India	28/09/2020	27/09/2019	27/09/2020	150
2019	Certificate Courses in Sugam Sangeet for Women of Society	01/08/2019	13/09/2019	25/12/2020	25
2019	Certificate Courses in Food processing	20/08/2019	20/08/2019	31/12/2020	25
2019	Certificate Courses in Communicative English	07/09/2019	16/09/2019	30/12/2020	30
2019	Certificate Courses in Dress Designing	01/10/2019	02/10/2019	15/12/2020	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the

year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
World Women's Day Celebration	08/03/2020	08/12/2020	30	25
Women Empowerment Programme	30/08/2019	30/08/2019	40	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	50
Rest Rooms	Yes	50
Any other similar facility	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	10	10	08/08/2019	02	Celebration of Yoga Day	Health and Meditaion	30
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for Principal	25/08/2020	1. The institute has published the handbook regarding code of conduct for Principal and it is made available in administrative office and library.
Code of conduct for teachers	27/08/2019	2. The handbook of code of conduct for teachers has been published by the institute and is made available for all in the college library and it is

		also displayed at the entrance of the college.
Code of conduct for students	27/08/2019	3. The Ethics of code of conduct for students are published by the institution . They are displayed at the entrance of the college and are also made available in the college library.
Code of conduct for non teaching staff.	27/08/2019	4. The handbook of code of conduct for non teaching staff has been published by the institute and it is displayed in the college office and is also made available in the library.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	300
Constitution Day	26/11/2019	26/11/2019	300
International Aids Day	02/12/2019	02/12/2019	200
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> • The institution doesn't use plastic bags. The college campus is plastic free.
<ul style="list-style-type: none"> • The college has compost plant. Every year our college undertakes Tree Plantation Programme and adds more trees in the college campus.
<ul style="list-style-type: none"> • The college implements Reduce, Reuse and Recycle of waste material like papers, etc..
<ul style="list-style-type: none"> • The institution has established waste management system. There is a Rain Water Harvesting system in the college campus.
<ul style="list-style-type: none"> • The campus of the college is cleaned neatly on daily basis . College observes ones in a week no vehicle day.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I Title of the practice: Interdisciplinary knowledge programmes
 Goal : To acquaint the students to the knowledge of all disciplines and make them versatile. Context: The world has become global village. It is necessary for the students to have the knowledge of all fields. In this era of competition the knowledge of one field is not sufficient. Practice: Various interdisciplinary certificate courses and programmes are conducted by the institution every year. The students of all the disciplines available in the college are allowed to participate in such programmes and courses. For example , in the certificate courses run by the department of English ,Music, Home Science,etc. the students from any discipline are allowed to participate. In any programmes conducted by any department of the college, the students of any

discipline can participate. Evidence of success: Various interdisciplinary certificate courses conducted by the institution. The students attend programmes and activities conducted by the departments of all disciplines. It is observed that the interest and the knowledge of the students regarding other fields is increased. Problems encountered and Resources Required: Initially the students were not aware of the importance of all round knowledge. But after some time they knew the importance of interdisciplinary knowledge. The resources required : The resource required is the teaching staff of various disciplines. Availability of halls Projector, etc.. BEST PRACTICE: II Title of the Practice : Hi tech office job and facilities Goal: Quick availability of records and official facilities The context: Office is the soul of any institution. The maintenance of the record is an important aspect, which is an effective mean of quick communication. In today's fast changing world the quick availability of the record plays important role for the students and for the administrative work. This purpose is served by the use of latest technological inventions. The Practice: Office is fully computerized with 5 software. It has the facilities like generators, inverters, three phase power connections, 2 metres so that electricity is all time available. It is planned with Principals office. It has internet, intercom facility and CCTV covered for surveillance. Office has ABCD document system, separate sections with separate cabins and windows with rules and regulations displayed regarding admission process, scholarship, exam etc.. Online admission process is followed by our official staff. There is online generation of hall tickets to the students. The results of exams can be seen by the students online. Anyone can access the college website at any time and can go through the required information anywhere. College library has libman software and OPAC (Online Public Access Catalogue). Our institute has Management Information System. All the records are quickly available due the use of various software and latest technological inventions.

Evidence of Success: • Available automated records. • Various software available in the office. • Institutional website. • Institutional facebook. • Wi-fi connections. • Computers,etc.. Problems encountered and Resources Required: Initially it took some time to understand the operation of new technology and the use of software. Newly high technological software, most speeded internet facility. Resources Required: • Various software • Many computers • Internet facility • Generator, inverter, etc..

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://navgancollegeparli.com/files/Best%20Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION, PRIORITY AND THRUST The vision and priority of the college is to impart qualitative education to the students of rural area. The college is located in rural area. 80 students came from rural areas. Our institute renders quality education to the economically weaker sections of the society. As per our first priority, we understand the requirements of students and provide the best available facilities to them to achieve the highest standards in education at an affordable cost. Our college tries to develop creative qualities among students along with academic excellence. To impart human values and to promote leadership qualities among students we conduct extension activities and make them involve in extension activities like debate competitions, environmental awareness rallies, tree plantation, etc.. . We impart education based on scientific, moral and value-based foundation to meet the challenges of the technologically advancing global environment and bring about educational and cultural development of rural students. Our institute gives the best to the

students and involves them in all Career Development Programmes. We establish a system for better communication amongst Parents, Alumni and the society. Annual alumni and parent meet is organized by the institute to understand their expectations. We provide adequate infrastructure with ICT enabled facilities to the students to have the experience of latest technology. Computer facilities and internet facilities are provided to them to impart qualitative education.

The college is well-equipped with facilities like fully automated library, laboratory, classrooms, computer lab, seminar halls, multipurpose halls, playground hostel etc. We also provide online E-Book facility. Online Public Access Catalogue system is adopted by the institute. The college has a library with a good number of books (both text and reference) on various subjects to meet the needs of the students as well as the teachers with reading room facility. Daily Newspapers and selected journals are also regularly subscribed. We provide a number of State Government and Central Government scholarships to the meritorious students and the students belonging to SC / ST / OBC / Minorities /Handicapped. For rendering qualitative education to the students, the college also organizes workshops, seminars, and conferences. The college Unit NSS Wing performs different type of social services within and outside of the rural area. College organizes campus interviews. We conduct various courses for student's intelligent potential. We organize various industrial Educational tours. College has started various certificate courses for students like English Speaking Course, Dress Designing course, Music, Food processing etc. The college has started own Website [www.navgancollegeparli.com](http://navgancollegeparli.com) for students, staff and society to make them available all the educational information anywhere and anytime.

Provide the weblink of the institution

<http://navgancollegeparli.com/index.html>

8.Future Plans of Actions for Next Academic Year

The Principal of the college in his several interactions with the various committees and the departments has chalked out the following plans for the development of the college. • To initiate e-learning in the college campus and to establish digital classroom for languages. • To strengthen Career Counseling and Placement cell during Pandemic. • To start and implement Job oriented skill based vocational courses in line with B-Voc. Recommended by UGC • To encourage to the teachers to avail financial assistance from different funding agencies to undertake minor/major research project. • To strengthen competitive exam cell. • To organize National/International webinars.