



**Pursuit of Excellence
Est.1993**

**Navgan Shikshan Sanstha Rajuri's (N)
ARTS & COMMERCE COLLEGE**

Parli Vaijnath. Dist. BEED 431515

Maharashtra INDIA

Annual Quality Assurance Report (AQAR)

Academic Year – 2017-18

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

1. Details of the Institution

1.1 Name of the Institution	Navgan Shikshan Sanstha Rajuri's (N.) Arts & Commerce College, Parli Vaijnath
1.2 Address Line 1	Behind Old Power House
Address Line 2	Basweshwar Colony
City/Town	Parli Vaijnath, Dist. Beed
State	Maharashtra
Pin Code	431515
Institution e-mail address	navganparli@rediffmail.com
Contact Nos.	02446-223311
Name of the Head of the Institution:	Dr. Rameshwar Surajmal Bangad
Tel. No. with STD Code:	02446227211
Mobile:	+91-8625866495, 9422241896

Name of the IQAC Co-ordinator:

Dr. Awasthi Sudarshan
Subhash

Mobile:

+919960127866

IQAC e-mail address:

navgan2022@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN 10950

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/22/A&A/27.3 / 22-02-2017

1.5 Website address:

Navgancollegeparli.com

Web-link of the AQAR:

www.navgancollegeparli.com
/NavganAQAR2017-18.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	Inst score 71.70	2004	05 Years
2	2 nd Cycle	A	3.13	1011	05 Years
3	3 rd Cycle	A	3.02	2017	05 Years
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

20/04/2004

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

Our latest Assessment and Accreditation for Third Cycle by NAAC is on Dt. 06 & 07 Feb 2017.

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

- YCMOU centre for B.A., B.Com., & M.B.A.

1.12 Name of the Affiliating University (*for the Colleges*)

Dr. Babasaheb Ambedkar
Marathwada University,
Aurangabad.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc - **NIL**

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

Nil

UGC-CPE

Nil

DST Star Scheme

Nil

UGC-CE

Nil

UGC-Special Assistance Programme

Nil

DST-FIST

Nil

UGC-Innovative PG programmes

Nil

Any other (*Specify*)

NIL

UGC-COP Programmes

Nil

2. IQAC Composition and Activities

2.1 No. of Teachers

06

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

01

2.6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 05

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Increasing incredibility of Banking Sector – Economics (State Level)
2. The role of Bhakti-Cult saints in Indian Medieval History- History (State Level)
3. Challenges for Indian Democracy – Political Science (State Level)
4. The challenges for Progressive Movements of Maharashtra
5. Workshop on English language Teaching – English (Institution Level)

2.14 Significant Activities and contributions made by IQAC

- Dissemination of information regarding revised NAAC criteria.
- Organisation of 04 state level conferences.
- Conduction of 05 Certificate courses .
- Organised workshop on English Language Teaching.
- Organised Alumni & Parent meet .
- Programmes of department of music.
- Action taken regarding Feedback.
- Organisation of 4th National level Karate Competition.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements/Outcomes
1.To establish New mentor / mentee system	The students started discussing their educational as well as personal problems with their mentors. There is a remarkable improvement in the discussion method.
2. To continue Continuous Internal Evaluation system	Through that the performance and the progress of the students was checked. Students were guided according to their performance. The outcome is that the students got benefited in their studies.
3.To collect Feedback from various stake holders	Proper actions were taken according to the suggestions received from feedback.

<p>4. To continue National Service Scheme (NSS) programmes</p>	<p>Through NSS department the cleanliness drive, tree plantation was done. Special speeches from the various resource persons were organized at Mauje Nagpimpri as well as college. A number of other programmes were carried out throughout the year.</p>
<p>5. To organise State level Conferences in Social Sciences</p>	<p>State level conferences in social sciences (Economics/ Political Science/ History/ Sociology) were organized. 178 participants were benefited.</p>
<p>6. To organise 4th National level Karate competition</p>	<p>The institution arranged the 4th National level Karate competition. 250 participants were benefited by this competition.</p>
<p>7. To conduct Sangeet Shekoti Sandhya and Shastriya Swardhara Musical Programmes for society</p>	<p>The department of Music organized two musical programmes i.e. Sangeet Shekoti Sandhya and Shastriya Swardhara for the society. The people from the vicinity of Parli Vaijnath were benefited.</p>
<p>8. To conduct Certificate Courses</p>	<p>The IQAC of the college conducted the following certificate courses :</p> <ol style="list-style-type: none"> 1. Certificate Course in Sugam Sangeet course for all faculty students 2. Certificate Course in Sugam Santeet course for women in the society 3. Certificate Course in Dress designing course 4. Certificate Course in Food Processing course 5. Certificate Course in Communicative English

** Attach the Academic Calendar of the year as Annexure*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

- The AQAR of 2017-2018 was presented before the executive body, the executive body and LMC have suggested improvement in research and teaching strategies.
- Teachers were asked to contribute more for research oriented works.
- Mentor Mentee system was revised.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	---	---	---	---
PG	02	---	---	---
UG	03	---	01	03
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	04	01	05	05
Others	---	---	---	---
Total	09	01	06	08
Interdisciplinary	---	05	05	05
Innovative	---	05	05	05

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

CBCS for M.A. Hindi, M.Com. started from academic year 2016-17

Elective for B.A.,B.Com.,B.C.A.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

***Please provide an analysis of the feedback in the Annexure**

Our college collects feedback from various stake holders such as students, employers, Teachers, parents and Alumni. The IQAC and feedback committee go through the feedback of these stakeholders and try to implement the suggestions made.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The syllabi is prepared by the parent university. There are no changes in the syllabus in the academic year 2017-18.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	26	02	---	---

2.2 No. of permanent faculty with Ph.D.

19

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
04	---	---	---	---	---	---	---	04	---

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

10

05

13

No. of Faculty	International level	National level	State level
Attended	03	13	10
Presented papers	02	09	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of language lab in teaching & learning process for English language.
- Use of Audio-Video aids in teaching & learning.
- Use of Projector in teaching & learning.
- Organization of Departmental seminars.
- Speeches and debates.
- Educational tours.

2.7 Total No. of actual teaching days during this academic year 185

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Apart from the university examinations the institution conducts four times continuous internal evaluation. The system adopted for it is multiple choice questions , projects, seminars, workshops etc.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop BOS - 02 --- ---

2.10 Average percentage of attendance of students 89 %

2.11 Course/Programme wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA	165	01	32	75	02	66.66%
B Com	76	---	09	35	---	57.89%
BCA	20	03	08	01	---	60 %
MA Hindi	18	---	10	04	03	94.44%
M Com	56	---	13	30	---	76.78%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC cell of our college monitors and supervises the Teaching & Learning process through the various committees. The IQAC has formed various committees such as Time Table committee, Curriculum committee, Research committee, Examination committee, Competitive Exam Guidance Cell to facilitate the Teaching & Learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	---
UGC – Faculty Improvement Programme	---
HRD programmes	03
Orientation programmes	01
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	01
Others	---

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	01	0	01
Technical Staff	0	0	0	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC arranged meetings over Research promotion of the staff.
- IQAC monitored and guided to arrange seminars, conferences of various departments.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	---	---	---
Outlay in Rs. Lakhs	---	---	---	---

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	00	01	---	---
Outlay in Rs. Lakhs	---	2,75,000/-	---	---

3.4 Details on research publications

	International	National	Others
Peer Reviewed Journals	21	--	06
Non-Peer Review Journals	--	---	---
e-Journals			
Conference proceedings	---	04	04

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	---	---	---	---
Minor Projects	02 Years	UGC	2,75,000/-	50,000/-
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	---	----	04	----	----
	Sponsoring agencies	----	----	---	----	√

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year	Type of Patent	Number
National	Applied	---
	Granted	---
International	Applied	---
	Granted	---
Commercialised	Applied	---
	Granted	---

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
04	---	04	---	---	---	----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

05

12

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ---

SRF ---

Project Fellows ---

Any other ---

3.21 No. of students Participated in NSS events:

University level 200

State level ---

National level ---

International level ---

3.22 No. of students participated in NCC events:

University level ---

State level ---

National level ---

International level ---

3.23 No. of Awards won in NSS:

University level ---

State level ---

National level ---

International level ---

3.24 No. of Awards won in NCC:

University level ---

State level ---

National level ---

International level ---

3.25 No. of Extension activities organized

University forum	---	College forum	05		
NCC	---	NSS	08	Any other	10

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Our college students planted trees in our college campus.
- Our college celebrated YOGA day on 21 June 2017.
- Our NSS volunteers cleaned at Nag-Pimpri village.
- The department of Music conducted Sangeet Shekoti (Musical Warmth) Programme

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2 Acres	---	---	---
Class rooms	44	Class rooms are repaired coloured and tiles were fixed	college	---
Laboratories	05	Laboratories are renovated	college	---
Seminar Halls	01	Seminar Hall coloured and repaired	college	---
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	---	---	UGC	507299/-
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	College	5310/-
Others	---	Renovation, Repairing, Colouring, Furniture Repairing	---	649974/-

4.2 Computerization of administration and library

Administration of our college is made effective by computerization. The office has software like CMS (College Management System) through which the entire admission process is carried out. Admission process is completely online through university website www.bamu.net, www.bamu.digitaluniversity.ac.in

Library is computerized. The library Accession register is computerized. College library has LIBMAN software. Our college has subscribed INFLIBNET and Online Remote Access from Dr. Babasaheb Ambedkar Marathwada University, Aurangabad library. Our central library is equipped with OPAC and bar coding of books.

4.3 Library services: 2017-18

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11857	1303067	05	1300	11862	18040367
Reference Books	5506	2147518	182	65326	5688	2212844
e-Books	---	---	---	---	---	---
Journals	---	---	18	12490	22	15990
e-Journals	6000	5900	6000	5900	12000	11800
Digital Database	1	50000	---	---	1	50000
CD & Video	90	43417	---	---	90	43417
Others (specify)						
Weeding(hard & soft)	1393	115255	--	---	1393	115255
Library Automation	01	50000	--	---	01	50000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	50	02	03	02	02	06	12	01 Laptop
Added	---	---	---	---	---	---	---	---
Total	50	02	03	02	02	06	12	01

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

up gradation (Networking, e-Governance etc.)

- Computer and internet using training to Non-teaching staff.
- Internet facility to all college campus (through High-speed Wi-Fi and Modem Router)
- Internet and information access training to staff for research work.

4.6 Amount spent on maintenance in lakhs :

i) ICT	23360
ii) Campus Infrastructure and facilities	925601
iii) Equipments	173396
iv) Others	649974
Total :	1772331

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Guided to students and provided information to apply for the various scholarships.
- 'Instalments in Fees' and 'Student Guardian Scheme' also initiated by IQAC to the poor and needy students of all faculties.
- IQAC Organises programme for personality development through Group Discussion, Personality behaviour, Interview techniques.
- Organised Entrepreneur development programme with support of Commerce Department.
- Update information on Notice Board is displayed time to time Job Opportunity, Competition, Recruitments ,etc..

5.2 Efforts made by the institution for tracking the progression

Institute motivates students to select and participate in higher studies. Efforts are made to make sure that the knowledge curve of student's progress is in the right direction.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1101	177	---	---

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	1033	80.82		245	19.18

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
453	243	08	520	---	1234	313	271	04	690	---	1278

Demand ratio ----- Dropout 05 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Our College has established Career Guidance Cell for students. We organised seminars, Guest lecturers for competitive examination, career development of the student.. We invite experts in various subjects from outside to give update knowledge of the respective subjects.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="---"/>	SET/SLET	<input type="text" value="01"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="---"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="--"/>	UPSC	<input type="text" value="---"/>	Others	<input type="text" value="--"/>

5.6 Details of student counselling and career guidance

Our Career Counselling and Career Guidance cell organized various special lectures on Competitive examinations. Students are counselled time to time.

No. of students benefitted

60

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
----	----	-----	---

5.8 Details of gender sensitization programmes

- College has established Women Grievance Cell. Female staff and students run this cell.
- This year the cell organised a “Workshop on Sexual Harassment of Women at the Work Places “for making the girl students aware of the existing legal provisions(laws) for their protection and safety.
-

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

27

National level

International level

No. of students participated in cultural events

State/ University level

04

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	04	6170
Financial support from government	459	26,56,431/-
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____nil_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision :-

- To give qualitative and important contribution in the field of education to the student community of Beed District. The aim of the institution is all over development of student through extracurricular activities in collaboration with different social and cultural organization.
- To ensure the discipline in terms of punctuality, sincerity among the students so that they contribute to the society and nation as most responsible and respectable citizens.
- To provide a platform to the student by giving them chance to face all the challenges of the competitive world.
- To attend community and social development through infrastructural facilities of the institution.

Mission :

- To provide higher education to the students of rural and unprivileged areas .
- To Strive for quality in the field of education.
- “Pursuit of Excellence”.

6.2 Does the Institution has a management Information System

Yes, the Institution has a management Information System. The Institution makes use of College Management System (C.M.S.). We update latest information and data on the website. M.I.S. monitors ICT activities of the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our Institution is affiliated to Dr. Babasaheb Ambedkar Marathwada University, Aurangabad. The Parent University designs the curriculum. Our teacher staff is actively involved in curriculum designing and the revision of the syllabus. Some of our teachers are working as the Members of Board of Studies.

6.3.2 Teaching and Learning

Our teachers adopt ICT methods for teaching in the classroom.

Some departments arrange lectures using Audio -Video technology for different areas of subject like Commerce, IT,B.C.A.,etc..

6.3.3 Examination and Evaluation

We follow the parent University Examination system i.e. two semester examination system for per programme. Apart from the parent university semester exam system, we conduct two internal examinations for each semester. Home Work, Seminars, Assignments, Practical Projects and other activities are conducted as the Continuous Internal Evaluation of the students.

6.3.4 Research and Development

Our Commerce, Hindi, Home Science, Political Science departments are taking initiatives to establish research centre in their subjects.

01 Minor project is sanctioned and the work is in progress.

In the academic year , 04 Social Science departments have successfully organised One Day State level Conference .

The department of English has also organised successfully One Day Workshop on English Language Teaching.

Most of the faculties have participated and presented their articles in the International, National and state level conferences, Seminars and workshops.

Some of our faculty members have published books during this year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Our central library adds new books and journals every year. Our college Library has Libman Software system. It is fully automated. It has also got Online Public Access Catalogue (OPAC). We provide Journals, Magazines, Reference Books, Newspapers, General Reference Material to the students . Our college has two computer labs with upgraded and new configuration based computers. All departments are equipped with broadband internet facility. Our campus is wi-fi enabled for internet facility 24x7. We provide Computer training to our teacher staff time to time. We have three smart classrooms.

The Institution has a management Information System. The Institution makes use of the College Management System (C.M.S.). We update latest information and data on the website. M.I.S. monitors ICT activities of the college.

6.3.6 Human Resource Management

We have 33 permanent teaching staff and 03 guest lectures. We have 10 administrative staff with 03 supporting employees. The non teaching staff number of peons is 04
College/MLC conduct annual meeting with staff for their queries and welfare.

6.3.7 Faculty and Staff recruitment

Our Navgan Shikshan Sanstha's Executive Body, Head of the institution recruits staff as per the recruitment policy framed by Government of Maharashtra and University Grants Commission. We have recruited 14 post of Asst. Prof. on CHB for the Year.

6.3.8 Industry Interaction / Collaboration

Department of Commerce arranged " Entrepreneurship Development Programme" and also conducted Seminar to encourage and guide students regarding industrial economics and finance.

6.3.9 Admission of Students

Our College has formed an admission committee for admission process. We give admissions to the students on first come first basis at UG level. For PG level our college conducts Entrance Test. Admissions from management quota and community quota are done at college level as per Govt. of Maharashtra rules & norms.

6.4 Welfare schemes for

Teaching	As per Govt. rules
Non teaching	As per Govt. rules
Students	GOI, Concession for poor students

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Navgan Shikshan Sanstha	Yes	Principal
Administrative	yes	Navgan Shikshan Sanstha	yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Our parent university Dr. Babasaheb Ambedkar Marathwada University, Aurangabad implements various reforms in examination. We follow the guidelines of the parent university. The Semester pattern is adopted by our university. Entrance tests for all the P.G. departments is conducted as per the parent university guidelines. Our university implements Continuous Internal evaluation system. Project works are allotted to the students. Seminars for the students are organized by the various departments of the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad promotes on time to time.

6.11 Activities and support from the Alumni Association

Our college has formed Alumni Association. The registration process of the association is in pipeline. Annually the Alumni Meet is organised in the college .Every year Alumni Association arranges meeting with staff & students. The representatives of the alumni participate in the programmes organized by the institution. Our alumni render their suggestions for the improvement of college.

6.12 Activities and support from the Parent – Teacher Association

The institution organises Parent-Teacher meet every year. Parents as the important stake holders participate in the development of the college. The parents render suggestions for the development of the college. The feedback is taken from the parents. Action is taken on the feedback of the parents. Parent –Teacher Association monitors the activities of the college.

6.13 Development programmes for support staff

We arranged communication skills development seminar for support staff. Experts were invited for this event.

We also arranged “Shekoti Sangeet Sandhya” a musical programme in the winter for the staff refreshment and to develop cultural activities in staff.

Various guest lectures were organised for support staff motivation.

Basic Computer Education for support staff.

Advance training of new software for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

In this regard , a number of eco-friendly measures are taken every year by the institution. Our college planted numbers of trees this year in the college premises.

The trees were also planted at the adopted village by the college named Mauje Nagpimpri. The college decorated Garden in the premises. Our college campus is known as “ Green Campus” of the area. We have numbers of fruit trees, flower trees and other trees which is an attraction for the students and the people of the locality as well. The college ground area has number of trees.

Green audit is conducted annually by the institution.

The campus of the college is cleaned daily.

The college implements Reduce, Reuse and Recycle of waste material like papers, etc..

The institution doesn't use plastic bags.

The college has compost plant.

The college has rainwater harvesting system.

Once in a week college staff observes no motor or no motorcycle day.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

“Sugam Sangeet Course for non-music subject students,
Classes for Communicative English” are conducted for the students of all discipline.

Our institute organized dress designing course.

Bank officials were invited to deliver information of cashless transaction.

Every programme ends with national anthem.

Student representative & alumni participation in all programmes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
1.To establish New mentor / mentee system	The proper system for mentor-mentee relationship was established. All the staff was given the responsibility of their mentees.
2. To continue Continuous Internal Evaluation system	New CIE system is established. Through that the performance and the progress of the students was checked four times in the academic year. Students were guided according to their performance. This system helped to find out slow learners and advanced learners. The outcome is that the students got benefited in their studies.
3. To form the system for slow learners & Advanced learners	Slow learners were guided time to time because of this it is found that some slow learners were converted into advanced learners. Advanced learners are motivated for participated in competitive exams and to be touch with the placement cell.

4.To collect Feedback from various stake holders	The feedback is collected from students /alumni/ teachers/ employer/ parents and those are analysed. According to the suggestion from the feedback the number of computers is increased and more facility regarding the internet and maintenance is given.
5. To continue National Service Scheme (NSS) programmes	Through the NSS department the cleanliness drive, tree plantation and special speeches from the various resource persons were organized at Mauje Nagpimpri as well as college.
6. To organise State level Conferences in Social Sciences	State level conferences in social sciences (Economics/ Political Science/ History/ Sociology) were organized. There are 178 participants were benefited.
7. To organise 4 th National level Karate competition	We arranged the 4 th National level Karate competition. In this competition there were 250 participants were benefited.
8.To conduct Sangeet Shekoti Sandhya and Shastriya Swardhara Musical Programmes for society	We organized two musical programmes i.e. Sangeet Shekoti Sandhya and Shastriya Swardhara for the society. The people from the vicinity of Parli Vajinath were benefited.
9. To conduct Certificate Courses	The IQAC of the college conducted five certificate courses. Sugam Sangeet course for all faculty students, Sugam Santeet course for women in the society, Dress designing course, Food Processing course and Communicative English.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p>Best Practice I :-</p> <ul style="list-style-type: none"> • <i>Inter disciplinary knowledge programme</i> <p>Best Practice II :-</p> <ul style="list-style-type: none"> • <i>Hi tech office job and facilities</i>

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The college implements Reduce, Reuse and Recycle of waste material like papers, etc..
- The institution doesn't use plastic bags.
- The college has compost plant.
- Every year our college undertakes Tree Plantation Programme and adds more trees in the college campus.
- The institution has established waste management system.
- There is a Rain Water Harvesting system in the college campus.
- The campus of the college is cleaned neatly on daily basis .

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Most of the departments have ICT facilities.
- Music departmental programmes for the students & the society.
- Committed teaching and non-teaching staff.
- Harmonious relationship among all stakeholders.
- Disciplined environment
- Well maintained infrastructure for college.
- Green & beautiful campus.

Weakness

- College is situated in rural area.
- Unemployment in the area.
- Students from weak economical background.

Opportunities

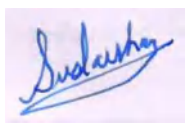
- Strengthening ICT facilities.
- Augmentation of sports facilities.
- Scope for more PG Programmes.
- Scope for starting job oriented and vocational courses.

Threats

- College being situated in rural area, recruitment Agencies, Multi National Companies approach is minimum .

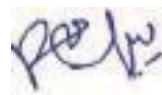
8. Plans of institution for next year

- To introduce job oriented skill based vocational courses in line with B-Hoc. Recommended by UGC and PG in Urdu and Music
- To encourage to the teachers to avail financial assistance from different funding agencies to undertake minor/major research project.
- To strengthen consultancy cell.
- To organize National/International seminars.
- To initiate e-learning.
- To strengthen Career Counselling and Placement cell.
- To strengthen language lab .



Name : **Asst. Prof. Dr.S.S.Awasthi**

Signature of the Coordinator, IQAC



Name : **Dr.R. S. Bangad**

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

Annexures

I . Academic Calendar 2017-2018

II. Feedback Analysis

III. Best Practices

Annexure – I

Academic Calendar 2017-18

Navgan Shikshan Sanstha Rajuri's Arts and Commerce College
Parli-Vaijanath Dist Beed

Sr. No.	Programme	Date
First Term		
1	First Term (Both days inclusive)	15-06-2017 to 14-10-2017
2	Opening of the college	15/06/2017
3	Admission of UG (IIIrd & Vth Semester) & PG (IIIrd semester)	15/06/2017 to 20/06/2017
4	Commencement of UG classes & PG classes	21/06/2017
5	Commencement of classes of First semester	21/06/2017
6	International Yoga Day	21/06/2017
7	Chhatrapati Shahu Maharaj Jayanti	26/06/2017
8	Welcome address and introduction of CBC & GS	30/06/2017
9	Voting awareness & Registration Programme	14/07/2017
10	Career Guidance Programme	18/07/2017
11	Programme on Democratic Process	25/07/2017
12	Cleanliness Awareness Drive (15 days) and Celebration of Lokmanya Tilak & Anna Bhau Sathe Jayanti	01/08/2017

13	Beginning of Certificate Courses in Sugam Sangeet, Food Processing for college Students & Sugam Sangeet for Society.	02/08/2017
14	Aids Awareness programme & International Youth Day	11/08/2017
15	Business Guidance Programme	12/08/2017
16	Sapling Plantation on Independence Day	15/08/2017
17	Dhyanchand Jayanti	29/08/2017
18	Body Organs Donation Awareness programme	31/08/2017
19	Department wise Internal Examinations	As per department wise schedule (September)
20	Teacher's Day	5/09/2017
21	Online Transaction & Investment	7/09/2017
22	Marathwada Mukti sangram Din	17/09/2017
23	Celebration of Hindi Day	19/09/2017
24	National Service Scheme (NSS)Day	24/09/2017
25	Shastriya Swardhara	26/09/2017
27	Mahatma Gandhi Jayanti	2/10/2017
28	Beginning of Certificate Course in Communicative English	4/10/2017
29	Musical Wel-come Programme	5/10/2017
30	Health Awareness Programme	18/10/2017
31	Winter Vacation (Both days inclusive)	16/10/2017 to 05/11/2017
32	Re-Opening of college	06/11/2017
33	Constitution Day	27/11/2017
34	Workshop on English Teaching	30/11/2017
35	First Term Examination	06/11/2017 to 01/12/2017

Second Term		
36	Second Term (Both days inclusive)	02/12/2017 to 21/03/2018
37	Commencement of classes for all courses	02/12/2017
38	Sangeet Shekoti Programme	12/12/2017
39	Two Days environment Awareness	28/12/2017
40	Krantijyoti Savitribai Phule Jayanti	3/01/2018
41	Business Development Guidance Camp	9/01/2018
42	Narhar Kurundkar VyakhyanMala	12/01/2018
43	Health Checkup Camp	16/01/2018
44	Dress Designing Certificate Course Begins	20/01/2018
45	Parents & Alumni Meet	22/01/2018
46	University Namvistar Day	23/01/2018
47	National Voter Day Programme	25/01/2018
48	Republic Day	26/01/2018
49	08 Days NSS Camp Begins at Mauje Nagpimpri	27/01/2018
50	Women Redressal Awareness	30/01/2018
51	Department wise Internal Examinations	As per departmental schedule (in month of February)
52	Two weeks Democratic Programmes	1/02/2018
53	NSS Camp Valedictory Function	2/02/2018
54	National level Karate Competition/ Felicitation of Singer Shankar Gutte T V Program	4/02/2018
55	Annual Gathering	9/02/2018
56	Marathi Bhasha Gaurav Din/ Book Exhibition	27/02/2018
57	One Day State level Conferences in Economics, Political Sci., History, Sociology	10/03/2018
58	Second Term Examination	17/03/2018 to 05/04/2018

59	World Health Day	07/04/2018
60	01 may 2018 Maharashtra Din / Felicitation of Vice-Principal Prof. Bobade R. K.	01/05/2018
61	Summer Vacation (Both days inclusive)	02/05/2018 to 14/06/2018

IQAC Coordinator
Dr. S. S. Awasthi

Principal
Dr. R. S. Bangad

Annexure II

Feedback Analysis

1. STUDENTS' FEEDBACK ON TEACHERS PERFORMANCE

Courses : B.A. / B. Com / BCA / M.A. / M.Com

Number of Students Enrolled : 1278

Number of Students Participated in the Feedback : 130

Average Feedback Score : Better

The feedback was collected on five point scale. As per the guidelines the response was entered by filling (1) for selecting the option and zero for the rest of the options.

Action Taken :

- An analysis of feedback was done.
- The teachers were rendered suggestions to improve their performance.
- Teachers were asked to make more use of ICT in their teaching process.

2 STUDENTS FEEDBACK ON COURSES/PROGRAMMES

Every year we collect students' feedback on the syllabus they study. We understand the students' grievances, satisfaction and other types of reactions by assessing and analyzing the feedback on current syllabus. Many of the courses and their syllabus are framed by the BOS Dr. Babasaheb Ambedkar Marathwada University, Aurangabad yet we try to communicate the students reactions regarding course syllabus to the members of related Board of Study .

3 FEEDBACK BY PARENTS,ALUMNI AND STUDENTS ON CAMPUS AND OTHER SERVICES:

The feedback to increase competitive exam books was received from the above stakeholders .

As per the demand competitive exam books were increased in the library.

The library is fully automated.

Reading room was provided more newspapers.

The yearly maintenance of computers was done.

Emergency Xerox facility was provided to the students.

Annexure III

Best Practices I

Title of the practice: *Inter disciplinary knowledge programme*

Goal : To acquaint the students to the knowledge of knowledge of all disciplines.

Context:

The world has become global village. It is necessary for the students to have the knowledge of all fields. In this era of competition the knowledge of one field is not sufficient.

Practice:

The various interdisciplinary programmes are arranged.

Evidence of success:

It is observed that the interest and the knowledge of the students regarding other fields is increased.

Problems encountered and Resources Required:

Initially the students were not aware of the importance of all round knowledge. The resource required is the teaching staff.

BEST PRACTICE: II

Title of the Practice : *Hi tech office job and facilities*

Goal: Quick availability of records and official facilities

The context:

Office is the soul of any institution. The maintenance of the record is an important aspect, which is an effective mean of quick communication.

The Practice:

Office is fully computerized with 5 software. It has the facilities like generators, inverter, three phase power connections, 2 metres so that electricity is all time available. It is lanned with principal's office. It has internet, intercom facility and CCTV covered for surveillance. Office has ABCD document system, separate sections with separate cabins and windows with rules and regulations displayed regarding admission process, scholarship, exam etc.. Office observes the policy of zero pendency and quick availability of the records.

Evidence of Success:

Record is quickly available.

Problems encountered and Resources Required:

Initially it took some time to understand the use of new technology. Newly high technological software, most speeded internet facility.

Contact Details:

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